Technical-Organizational Measures
(Art. 32 DSGVO)

AMEBA CONSULT

The contractor commits towards the client to comply with technical and organizational measures required to comply with the applicable data protection regulations.

The following measures have been implemented at the company location, A-1080 Wien, Josefstädterstraße 72:

Confidentiality:

- **Physical access control:**
  Protection against unauthorized access to data processing systems by means of regulated safety keys, electric door openers, alarm systems and definition of security zones.
- **Admission control:**
  Protection against unauthorized system use by passwords, including appropriate policies, possibly two-factor authentication, encryption of data carriers, use of VPN technology.
- **Technical access control:**
  No unauthorized reading, copying, alteration or removal within the system through standardized authorization profiles on a "need to know basis", standard process for authorization assignment, logging of access, periodic review of assigned authorizations, in particular of administrative user accounts.
- **A classification control:**
  According to legal obligations or self-assessment in secret / confidential / internal / public

Integrity

- **Transfer control:**
  No unauthorized reading, copying, modification or removal during electronic transmission or transport by encryption, VPN and possibly electronic signature.
- **Input control:**
  Determine if, and by whom personal data has been entered into computer systems, modified or removed by logging and document management

Availability and resilience:

- **Availability control:**
  Protection against accidental or willful destruction or loss due to backup strategy (online / offline, on-site / off-site), uninterruptible power supply, regular system updates, virus protection, firewall, security checks at infrastructure and application level, multi-level backup concept with outsourcing of backups to an external location, standard processes when employees change or leave.

Procedures for periodic review, assessment and evaluation:

- **Verification of information security compliance :**
  Privacy Management, including regular employee training, incident response management, and privacy-friendly presets.
- **Assignment control:**
  No order data processing within the meaning of Art. 28 DSGVO without appropriate instructions from the person in charge through clear contract design, formalized order management, strict selection of processors, compulsory pre-compilation and follow-up checks.

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